



DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1
511 S. Gibbon Road Argyle Texas 76226

Jim Carter, President

Jay Haynes, Vice President
Steve Harris, Secretary

Jon Donahue, Treasurer
Clifford Travis, Asst. Treasurer

Board of Commissioners
Meeting Minutes
Wednesday, October 21, 2020

1. Board Vice President Jay Haynes called the meeting to order at 5:36 pm, quorum present
Invocation given by Commissioner Donahue
Pledge of Allegiance led by Commissioner Harris

Roll Call:

| | | |
|-------------------------------------|-----------|----------------------|
| Jim Carter, Board President | - present | (arrived at 6:06 pm) |
| Jay Haynes, Board Vice President | - present | |
| Steve Harris, Board Secretary | - present | |
| Jon Donahue, Board Treasurer | - present | |
| Cliff Travis, Board Asst. Treasurer | - present | |

2. Workshop Strategic Planning
Asst. Chief Lugo have given November 13th as the deadline to receive from all members the goals assigned to them. He will then prepare a draft copy of the plan for the board to review and would like to schedule for adoption at the December meeting

3. Fire Chiefs/Staff Reports:

| | |
|-------------|-----------|
| ESD 1 FD | - present |
| Roanoke FD | - present |
| Justin CVFD | - present |

4. Public Forum: none

5. Regular Items

- a. President's Report

1. Commissioner Donahue authorize Asst. Chief Michael Lugo to contact each community within the District, to discuss and recommend adoption of the 2018 International Fire Code and Amendments. 2nd by Commissioner Haynes

Vote: motion passed unanimous

2. No action taken on adoption of schedule of fees



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3. Commissioner Haynes made the motion to approve the Standard Professional Services Agreement between Denton County ESD 1 and Bureau Veritas North American Inc. for Fire Services Plan Review, Fire Services Inspections, Annual fire Safety Inspections, Fire Code Plan Review Services and Inspection Services including Attachment B Fee Schedule subject to legal review. 2nd by Commissioner Donahue

Vote: motion passed unanimous

4. Commissioner Travis made the motion to appoint Nathan Fowlkes, Northlake resident to ESD Advisory Board. 2nd by Commissioner Haynes

Vote: motion passed unanimous

5. SAFE-D Update given by Board President Jim Carter - The annual conference is scheduled for February 18-20, 2021 at the Fort Worth Convention Center, however the Safe-D Board of Directors will make a decision soon on the best approach to the 2021 Conference

The Board of Directors are continuing to work on the 2021 Legislative Platform

b. Vice President's Report

1. Communications update from Megan Reynolds

- Continuing to post on website
- Cross Timber Gazette articles
- AFD Facebook page ongoing
- Assisting with the ESD Strategic Plan
- Created call volumes graphs
- Updating newsletter and researching the best fit for disseminating information to the community

2. Communities Presentation Update

- ESD Admin – drafted a community power point presentation
Per Commissioners, will postpone the presentation to communities until 2021



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c. Secretary's Report

1. Commissioner Travis made the motion to approve the 9-16-20 Meeting Minutes. 2nd by Commissioner Donahue

Vote: motion approved unanimous

2. Commissioner Donahue made the motion to accept the monthly reports from Service Providers representatives on emergency or non-emergency incidents to which it responded in the territory during the month of September from ESD 1 FD, Justin CVFD, Roanoke FD and asked for additional information on the reports. 2nd by Commissioner Harris

Vote: motion passed unanimous

d. Treasurer's Report

1. Commissioner Haynes made the motion to accept the monthly cash flow report as presented. 2nd by Commissioner Travis

Vote: motion passed unanimous

2. Commissioner Haynes made the motion to approve the monthly disbursements. 2nd by Commissioner Harris

Vote: motion passed unanimous

3. Commissioner Haynes made the motion to approve the purchase of a second replacement medic and authorize the Board Treasurer to seek funding for the medic in an amount not to exceed \$355,000.00. 2nd by Commissioner Harris

Vote: motion passed unanimous

e. Assistant Treasurer's Report

1. Update on development(s) within the District – no report

6. Commissioner Haynes made the motion to convene into Executive Session at 6:09 pm pursuant to Texas Government Code, annotated, Chapter 551 Subchapter D Section 551.071 Consultations with Attorney for legal advice. 2nd by Commissioner Harris



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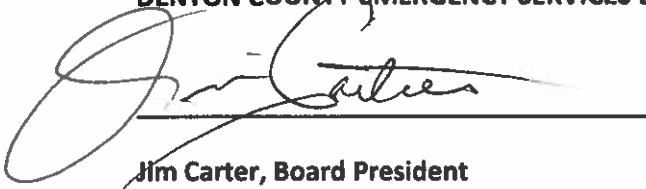
Jon Donahue, Treasurer
Clifford Travis, Asst. Treasurer

Vote: motion approved unanimous

7. Board President Carter reconvened the board into Open Session at 6:55 pm, stating no action was taken as a result of the closed session
8. Next regular meeting date is scheduled for November 18th start time 5:30 pm
9. Commissioner Donahue adjourned the meeting at 7:54 pm. 2nd by Commissioner Haynes
Vote: motion passed unanimous

Passed and approved by the ESD Board of Commissioners on the 18th day of November 2020.

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Handwritten signature of Jim Carter in black ink, written over a horizontal line.

Jim Carter, Board President

Attest:



Handwritten signature of Steve Harris in black ink, written over a horizontal line.

Steve Harris, Board Secretary

