



**DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**  
511 S. Gibbons Road Argyle Texas 76226

**Jim Carter, President**

**Jay Haynes, Vice President**  
**Steve Harris, Secretary**

**Jon Donahue, Treasurer**  
**Clifford Travis, Asst. Treasurer**

**Board of Commissioners**  
**Meeting Minutes**  
**Wednesday, December 15th, 2021 @ 5:30 PM**

1. Board President Jim Carter called the meeting to order at 5:41pm, quorum present.

Roll Call by Megan Reynolds

Jim Carter, Board President - Present

Jon Donahue, Board Treasurer - Present

Jay Haynes, board Vice President - Present

Cliff Travis, Board Asst. Treasurer - Present

Steve Harris, Board Secretary - Present

Staff present:

Megan Reynolds, Communications/Community Outreach Coordinator

Advisory Committee Members present:

Dave Howell, James Strange

Invocation given by Jay Haynes

Steve Harris led the Pledge of Allegiance: U.S. and Texas Flags

2. Recognition/Presentations  
Assistant Chief Cody Miller recognized Justin Northeim, DO on his recent achievement of Texas Medical Director of the Year and described the importance of this award to the DCESD1.
3. COVID-19 Update - Assistant Chief Cody Miller provided updates from DCPH, in general trends are decreasing; watching Omicron variant and making an inventory of PPE.
2. Public Forum – none.

New Business

- a. President's Report



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1. President Carter provided updates for the conference in February 2022. Megan Reynolds will email registration information to board members.
- b. Vice President's Report
  1. Megan Reynolds discussed Communications Report provided in packet and upcoming community activities including Fire Truck Santa, Homebound vaccines, and grant.
- c. Secretary's Report
  1. Commissioner Travis made the motion to approve the 11-17-21 Meeting Minutes. 2<sup>nd</sup> by Commissioner Haynes.  
Vote: Unanimous
  2. Fire Chiefs Reports  
Chief Hohenberger provided reports from the month of November, including 246 calls; expects to surpass 3,000 calls for the year 2021.  
Assistant Chief Eager provided update from Roanoke FD.  
Justin CVFD - Absent
  3. Commissioner Travis made the motion to accept monthly reports from Service Providers representatives on emergency or non-emergency incidents to which it responded in the territory during the month of November from ESD1 FD, Justin CVFD, Roanoke FD. 2<sup>nd</sup> by Commissioner Haynes.  
Vote: Unanimous
- d. Treasurer's Report
  1. Commissioner Haynes made the motion to approve the November cash flow statement. 2<sup>nd</sup> by Commissioner Harris.  
Vote: Unanimous
  2. Commissioner Haynes made the motion to approve the monthly disbursements. 2<sup>nd</sup> by Commissioner Travis.  
Vote: Unanimous.
- e. Assistant Treasurer's Report
  1. Commissioner Travis provided a development update within the District and will be providing quarterly reports.

**3. Executive Session**



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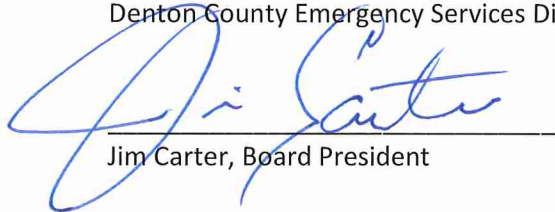
**Jon Donahue, Treasurer**  
**Clifford Travis, Asst. Treasurer**

President Carter convened the board into executive session at 6:21pm to discuss items listed below pursuant to the Texas Government Code, annotated, Chapter 551 Subchapter D

- 1) Section 551.072 Deliberations about Real Property – a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person:
  - i. Land acquisition for future fire station
- 2) Section 551.074 Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
  
4. President Carter reconvened the board into Open Session at 7:23pm, no action taken as a result of the closed session.
  
5. Next regular meeting date is scheduled for January 19th at 5:30pm.
  
6. Commissioner Harris moved to adjourn the meeting at 7:24pm. 2nd by Commissioner Travis.  
Vote: Unanimous

Passed and approved by the Board of Commissioners on this 19th day of January 2022.

Denton County Emergency Services District No. 1

  
\_\_\_\_\_  
Jim Carter, Board President

Attest:

  
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Steve Harris, Board Secretary