



DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1
511 S. Gibbon Road Argyle Texas 76226

Jim Carter, President

Jay Haynes, Vice President
Steve Harris, Secretary

Jon Donahue, Treasurer
Clifford Travis, Asst. Treasurer

**Board of Commissioners
Meeting Minutes
Wednesday, November 17th, 2021 @ 5:30 PM**

1. Board President Jim Carter called the meeting to order at 5:38pm, quorum present.

Roll Call by Megan Reynolds:

Jim Carter, Board President - Present

Jon Donahue, Board Treasurer - Present

Jay Haynes, board Vice President - Absent

Cliff Travis, Board Asst. Treasurer - Present

Steve Harris, Board Secretary - Present

Staff present:

Megan Reynolds, Communications/Community Outreach Coordinator

Advisory Committee Members present:

Dave Howell

Invocation given by Denton County Commissioner Dianne Edmondson.

Jon Donahue led the Pledge of Allegiance: U.S. and Texas Flags

2. Recognition/Presentations
Chief Mac Hohenberger recognized Captain Stephen Forrest and his recovery.
3. COVID-19 Update - Assistant Chief Cody Miller discussed the COVID-19 activity in the district, including incidence and prevalence in Denton County.
2. Public Forum – None.

New Business

a. President's Report

1. President Carter provided a SAFE-D Update from the Board of Directors Meeting 11/6/21 and reviewed strategies for November 29th forum.



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- b. Vice President's Report
 - 1. Vice President Haynes absent; Megan Reynolds discussed Communications Report provided in packet and upcoming community activities including

- c. Secretary's Report
 - 1. Commissioner Travis made the motion to approve the 10-13-21 Meeting Minutes. 2nd by Commissioner Donahue.
Vote: Unanimous
 - 2. Fire Chiefs Reports – ESD Chief Mac Hohenberger and Assistant Chief Miller provided Monthly Dispatch Reports and Monthly Statistics Report. Jerry Kirby discussed mutual aid agreement with Flower Mound.
Chief Addington provided Monthly Dispatch and Statistics reports for Roanoke FD and Justin CVFD.
 - 3. Commissioner Donahue made the motion to accept monthly reports from Service Providers representatives on emergency or non-emergency incidents to which it responded in the territory during the month of October from ESD1 FD, Justin CVFD, Roanoke FD. 2nd by Commissioner Travis.
Vote: Unanimous

- d. Treasurer's Report
 - 1. Commissioner Harris made the motion to approve the October cash flow statement. 2nd by Commissioner Travis.
Vote: Unanimous
 - 2. Commissioner Travis made the motion to approve the monthly disbursements. 2nd by Commissioner Harris.
Vote: Unanimous.

- e. Assistant Treasurer's Report
 - 1. Commissioner Travis provided a development update within the District and implementing a process to track progress.

3. Executive Session

President Carder convened the board into executive session at 6:39pm to discuss items listed below pursuant to the Texas Government Code, annotated, Chapter 551 Subchapter D



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- 1) Section 551.072 Deliberations about Real Property – a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person:
 - i. Land acquisition for future fire station
- 2) Section 551.074 Personnel Matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
4. President Carter reconvened the board into Open Session at 7:35pm, no action taken as a result of the closed session.
5. Next regular meeting date is scheduled for December 15th at 5:30pm.
6. Commissioner Travis moved to adjourn the meeting at 7:37pm. 2nd by Commissioner Harris.
Vote: Unanimous

Passed and approved by the Board of Commissioners on this 15th day of December 2021.

Denton County Emergency Services District No. 1

Jim Carter, Board President

Attest:

Steve Harris, Board Secretary