



DENTON COUNTY EMERGENCY SERVICES DISTRICT #. 1
511 S. Gibbons Road, Argyle, Texas 76226

Sheldon Gilbert, President

Keith Mashburn, Vice President
Jim Carter, Secretary

Richard Merrill, Treasurer
Clifford Travis, Asst. Treasurer

Board of Commissioners
Meeting Minutes
Wednesday, January 11th, 2023 @ 5:30 PM

1. Board President Sheldon Gilbert called the meeting to order at 5:30pm, quorum present.
Roll Call by Megan Reynolds

Sheldon Gilbert, Board President – Present
Keith Mashburn, Board Vice President – Present
Cliff Travis, Board Asst. Treasurer - Present

Richard Merrill, Board Treasurer - Present
Jim Carter, Board Secretary - Absent

Invocation by Chief Beard

Pledge of Allegiance: U.S. and Texas Flags by Chief Kirby

2. Citizens comments were received.
3. New Business

A. President's Report

Jim Carter moved to approve Resolution 23-1 to call for an audit of Argyle Fire District operations and financial records and to propose absorption of the Argyle Fire Department by the Denton County Emergency Services District; 2nd by Cliff Travis.

Vote: Unanimous

B. Treasurer's Report

i. Richard Merrill discussed the December 2022 Cash Flow Report

ii. Richard Merrill moved to remove previous signers and authorize the addition of signers (Cliff Travis, Richard Merrill, Sheldon Gilbert, Ricky Vaughan, Cody Miller, Keith Mashburn) to ESD accounts at Independent Bank and to adopt a Board policy of two signers to coincide with Texas Health and Safety Code Title 9, Subtitle B, Chapter 775; 2nd by Cliff Travis.

Vote: Unanimous



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C. Chief Ricky Vaughan reported 2022 statistics and provided updates from Command Staff meeting.

D. Keith Merrill moved to appoint Sheldon Gilbert and Cliff Travis to the Argyle Volunteer Fire District Board of Directors; 2nd by Jim Carter.

Vote: Unanimous

E. Cliff Travis discussed retention of forensic auditor for Denton County ESD #1 and or Argyle Volunteer Fire District forensic audit; hold action for after executive session.

F. Cliff Travis motioned to approve and authorize the President to sign engagement letters from annual auditor McCall Gibson Swedlund Barfoot PLLC; 2nd by Richard Merrill.

Vote: Unanimous

G. Keith Mashburn moved to approve and authorize the President to sign engagement letters from new legal counsel Coverler & Peeler; 2nd by Cliff Travis.

Vote: Unanimous

4. Executive Session

President Gilbert convened the board into executive session at 6:20pm pursuant to the Texas Government Code, annotated, Chapter 551 Subchapter D:

A. Discussion and action on personnel matters; DCESD1 reserves the right to go into closed meeting on this agenda item under Section 551.074 or 551.071, Texas Government Code.

B. Discussion and action on legal issues, DCESD1 reserves the right to go in to closed meeting on this agenda item under section 551.071, Texas Government Code.

5. Open Session

President Gilbert reconvened into open session at 7:34pm.

Cliff Travis motioned to negotiate with BDO for scope and cost of forensic audit; 2nd Richard Merrill.

Vote: Unanimous

6. Next Denton County ESD #1 Board Meeting set for Wednesday, January 18, 2023; regular meetings will meet 3rd Tuesday of each month.



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7. Cliff Travis moved to adjourn the meeting at 7:37pm; 2nd by Richard Merrill.
Vote: Unanimous

Passed and approved by the Board of Commissioners on this 18th day of January 2023.

Denton County Emergency Services District #1

Sheldon Gilbert, Board President

Attest:

Jim Carter, Board Secretary