

MEETING MINUTES

DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1

A regular meeting of the Board of Commissioners of **Denton County Emergency Services District No. 1** was held on **Thursday, March 21, 2024 at 3:30 p.m.**, located at **511 Gibbons South, Argyle, Texas 76226**.

WORK SESSION IN THE TRAINING ROOM.

President Sheldon Gilbert of Board of Commissioners of Denton County ESD No. 1 and 2 convened a Work Session at 3:36pm; Megan Reynolds conducted roll call – Jerry Kirby absent.

The following items were considered:

1. Meeting questions, responses, and handouts regarding cost allocations.

Jeffrey Grubb motioned to adjourn Work Session at 5:08pm; 2nd by Jared Harwell.

Vote: Unanimous

REGULAR MEETING IN THE TRAINING ROOM

President Sheldon Gilbert convened a regular meeting at 5:26pm of Board of Commissioners of Denton County ESD No. 2.

The District considered and acted upon the following matters:

1. Megan Reynolds conducted roll call – all present. Quorum was established.
2. Invocation led by Keith Mashburn.
3. Pledge of Allegiance: U.S. and Texas Flags led by Mark Pape.
4. No public comment received.
5. Received, discussed, and took action regarding merits and importance of diversifying revenue sources. Mark Pape motioned to approve Chief Vaughan to engage up to \$3,000 with HDL to evaluate sales tax in the District; 2nd by Jared Harwell.
Vote: Unanimous
6. Received, discussed, and took action to approve the 2024-25 Interlocal Cooperative Agreement with Denton County Sheriff's Office for shared communications and dispatch services to include an annual payment of \$34,086.00. Jared Harwell motioned to approve; 2nd by Mark Pape.
Vote: Unanimous
7. Received, discussed, and took action to approve a contract purchase/lease agreement with Stryker, as part of their ALS 360 Asset Management Program to include service and warranty work for those existing capital asset equipment/tool purchases from Styker with a fixed price of \$984,506.50 over ten (10) years, which equates to \$98,450.65 annually. Jared Harwell motioned to approve pending approval from legal counsel that sole source requirements are met; 2nd by Keith Mashburn.

Vote: Unanimous

8. Received, discussed, and took action to approve a letter of intent to purchase two new ambulances from Frazier in the amount of \$741,650.00 through the HGAC government cooperative purchasing program. Mark Pape motioned to approve; 2nd by Jared Harwell.
Vote: Unanimous

9. Received, discussed, and took action to approve a letter of intent to purchase one ambulance from Siddons-Martin in the amount of \$347,095.00 through the HGAC government cooperative purchasing program. Jared Harwell motioned to approve; 2nd by Rick Merrill.
Vote: Unanimous

10. Received President's Report from Sheldon Gilbert for Denton County ESD No.1. Jared Harwell motioned to approve creation of subcommittees; 2nd by Jared Harwell.
Vote: Unanimous

11. Received the Fire Chief's report by Chief Ricky Vaughan:

a. Received, discussed, and took action on mid-year FY24 budget adjustment, as directed by the board of commissioners last month, to include providing short and long-term plans for on-shift Battalion Chiefs, Division Chief of Finance/IT, and Division Chief of Prevention/Facilities. Rick Merrill motioned to approve; 2nd by Keith Mashburn.
Vote: Unanimous

b. Received and discussed on adding a temporary fire station, a fire engine, and an ambulance by January 2025. No action taken.

12. Received and discussed Denton County ESD No.1 Vice President's report, including:

- a. Denton County ESD No. 1 by Chief Vaughan
- b. Roanoke FD (absent)
- c. Justin Community Volunteer FD by Ken Cloud.

13. Received, discussed, and took action on Denton County ESD No. 1 Secretary's report.

a. Motion to approve Regular Board Meeting Minutes February 15, 2024 by Rick Merrill; 2nd by Keith Mashburn.
Vote: Unanimous

14. Received the Denton County ESD No. 1 Treasurer's report.

- a. February 2024 Budget Report
- b. Update on AVFD liabilities
- c. Discussed DCESD #1 auditor for FY 2024. Rick Merrill motioned to approve engaging McCall & Gibson for FY24 audit; 2nd by Mark Pape.

Vote: Unanimous

15. Received the community outreach and communications report from Megan Reynolds.
16. No closed session.
17. No Commissioner updates and announcements.
18. No discussion of any items which need to be on the agenda for subsequent District meetings.
19. Jared Harwell motioned to adjourn meeting at 7:52pm; 2nd by Rick Merrill.
Vote: Unanimous

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS THIS 18th DAY OF APRIL, 2024.

DENTON COUNTY ESD No. 1

BY:



SHELDON GILBERT, BOARD PRESIDENT



JARED HARWELL, BOARD SECRETARY