

## **MEETING MINUTES**

### **DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1**

A regular meeting of the Board of Commissioners of **Denton County Emergency Services District No. 1** was held on **Thursday, April 18, 2024 at 3:30 p.m.**, located at **511 Gibbons South, Argyle, Texas 76226.**

#### **WORK SESSION BEGAN AT 3:30 P.M. IN THE TRAINING ROOM.**

President Sheldon Gilbert of Board of Commissioners of Denton County ESD No. 1 and 2 convened a Work Session at 3:37pm; Megan Reynolds conducted roll call – all present.

The following items were considered:

1. Meeting questions, responses, and handouts regarding resource distribution between Denton County ESD 1 and ESD 2.

Rick Merrill motioned to adjourn Work Session at 5:31pm; 2nd by Mark Pape.  
Vote: Unanimous

#### **REGULAR MEETING IN THE TRAINING ROOM**

President Sheldon Gilbert convened a regular meeting at 6:09pm of Board of Commissioners of Denton County ESD No. 1.

The District considered and acted upon the following matters:

1. Jared Harwell led Pledge; Rick Merrill led Invocation. Megan Reynolds conducted roll call – all present. Quorum was established.
2. No public comment received.
3. Received President's Report for Denton County ESD No.1 and set Commissioner Retreat for June 14-15, 2024.
4. Received and discussed contract for services between Denton County ESD 1 and Denton County ESD 2. Jared Harwell motioned to approve, with full approval of final draft at May 16 Board Meeting; 2<sup>nd</sup> by Mark Pape.

Vote: Unanimous (Merrill and Gilbert abstain)

5. Received and discussed sealed bids for five staff vehicles and one command vehicle. Keith Mashburn motioned approval for Chief Vaughan to pursue the acquisition of vehicles; 2<sup>nd</sup> by Mark Pape.  
Vote: Unanimous
6. Received and discussed Station 512 and implementation of 3<sup>rd</sup> ambulance. Jared Harwell motioned to approve Chief Vaughan to pursue; 2<sup>nd</sup> by Keith Mashburn.  
Vote: Unanimous

7. Received and discussed purchase of 5 Getac rugged laptops with docking stations from Oversee My IT in the amount of \$23,317.58. Jared Harwell motioned to approve; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous
8. Received and discussed purchase of 7 CradlePoint modem/wireless routers and antenna mounts from Oversee My IT in the amount of \$26,769.33. Jared Harwell motioned to approve; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous
9. Received and discussed purchase of 3 Motorola portable radios from Motorola solutions in the amount of \$24,033.52. Keith Mashburn motioned to approve; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous
10. Received update from President Sam Johnson – Local 5190 on 457 deferred compensation plan and Fidelity plan. Sheldon Gilbert motioned to authorize Chief Vaughan to start 457 up to \$3,000 startup or better bid; 2<sup>nd</sup> by Jared Harwell.  
Vote: Unanimous
11. Received and discussed preliminary appraisal number for Denton County ESD No. 1. No action taken.
12. Received the Fire Chief's report from Chief Vaughan.
13. Received and discussed Denton County ESD No.1 Vice President's report, including:
  - a. Denton County ESD No. 1 from Chief Vaughan
  - b. Roanoke FD - absent
  - c. Justin Community Volunteer FD by Captain
14. Received and discussed Denton County ESD No. 1 Secretary's report.
  - a. Sheldon Gilbert motioned to approve Regular Board Meeting Minutes March 21, 2024; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous
15. Received the Denton County ESD No. 1 Treasurer's report.
  - a. Mark Pape motioned to approve March 2024 Budget Report; 2<sup>nd</sup> by Jared Harwell.  
Vote: Unanimous
  - b. Received and discussed auditor for FY24. Mark Pape motioned to approve McCall Gibson Swedlund Barfoot PLLC in the range of \$16-20k; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous
16. Received the community outreach and communications report from Megan Reynolds.

17. Sheldon Gilbert adjourned Board at 7:43pm to meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel and Government Code §551.074 to discuss District personnel matters.

Sheldon Gilbert reconvened Board from Closed Session at 7:59pm. No action taken.

18. No Commissioner updates and announcements.

19. Discussed any items which need to be on the agenda for subsequent District meetings including Capitalization Policy.

20. Jared Harwell motioned to adjourn at 8:01pm; 2<sup>nd</sup> by Keith Mashburn.

Vote: Unanimous

**PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS THIS 16<sup>TH</sup> DAY OF MAY, 2024.**

**DENTON COUNTY EMERGENCY SERVICES DISTRICT No. 2**

BY:

  
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SHELDON GILBERT, BOARD PRESIDENT

  
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JARED HARWELL, BOARD SECRETARY