

MEETING MINUTES

DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 1

A regular meeting of the Board of Commissioners of Denton County Emergency Services District No. 1 was held on Thursday, June 20, 2024 at 3:30 p.m., located at 511 Gibbons South, Argyle, Texas 76226.

WORK SESSION BEGINS AT 3:30 P.M. IN THE TRAINING ROOM.

Jared Harwell called the work session to order at 3:43pm – Keith Mashburn absent, Sheldon Gilbert arrived at 3:47pm. After determining that a quorum was present, the Board of Commissioners of Denton County ESD No. 1 and 2 convened in a Work Session at which the following items will be considered:

1. Budget planning for Denton County ESD 1 and ESD 2.

Jared Harwell motioned to recess the work session for Denton County ESD 1 at 4:19pm; 2nd by Mark Pape.

Vote: Unanimous

Jerry Kirby motioned to recess the work session for Denton County ESD 2 at 4:19pm; 2nd by Donna Welsh.

Vote: Unanimous

Sheldon Gilbert reopened the work session at 5:13pm and adjourned to closed session at 5:17pm pursuant to Government Code §551.071 to consult with legal counsel, Government Code §551.074 to discuss District personnel matters and Government Code §551.072 to deliberate regarding real estate matters.

Sheldon Gilbert reconvened from closed session at 6:24pm. No action taken.

Sheldon Gilbert concluded work session at 6:50pm.

REGULAR MEETING BEGINS AT 4 P.M. IN THE TRAINING ROOM

Sheldon Gilbert opened the Regular Meeting of Denton County ESD 1 at 4:20pm and established quorum. Megan Reynolds conducted roll call – Keith Mashburn absent.

The District considered and acted upon the following matters:

1. Invocation led by Chief Vaughan.
2. Pledge of Allegiance: U.S. and Texas Flags led by Jared Harwell.
3. Received public comment from Brian Montini.
4. Received President's Report for Denton County ESD No.1 from Sheldon Gilbert.
5. Received and discussed engaging law firm to collect delinquent taxes. Mark Pape motioned to engage McCreary et al.; 2nd by Jared Harwell.

Vote: Unanimous

6. Received and discussed establishing tax penalties for delinquent taxes. Mark Pape motioned to approve; 2nd by Jared Harwell.

Vote: Unanimous

7. To receive, discuss, and take action on Interlocal Cooperation Agreement for Property Tax Assessment and Collection Between Denton County, Texas and ESD 1 – removed, no action needed.

8. Received and discussed financing proposal for three ambulances and six staff vehicles. Mark Pape motioned to approve authorization of funds with Sheldon Gilbert and Jared Harwell as signers; 2nd by Richard Merrill.

Vote: Unanimous

9. Received and discussed Hillwood land proposal and contractual agreement. Mark Pape motioned to proceed; 2nd by Richard Merrill.

Vote: Unanimous

10. Received and discussed the financing proposal for the new fire station construction and land purchase. Mark Pape motioned to approve authorization with Sheldon Gilbert and Jared Harwell as signers; 2nd by Jared Harwell.

Vote: Unanimous

11. Received and discussed draft request for proposals (RFP) for advertising and publication for construction “manager at risk” for fire station project, pending legal review. Mark Pape motioned to approve as presented; 2nd by Jared Harwell.

Vote: Unanimous

12. Received and discussed lease agreement with Stryker, as part of their ALS 360 Asset Management Program to include service and warranty work for existing and future capital asset equipment/tool purchases from Styker with a fixed price of \$2,855,646 over ten (10) years, which equates to \$285,564.60 annually. Mark Pape motioned to approve as presented; 2nd by Richard Merrill.

Vote: Unanimous

13. Received and discussed purchase of 6 office laptops with monitors, keyboards, and docking stations from Oversee My IT in the amount of \$12,899.15. Jared Harwell motioned to approve as presented; 2nd by Mark Pape.

Vote: Unanimous

14. Received and discussed purchase of 1 Motorola APX6500 mobile dual-head radio for the new ambulance (M513) from Motorola solutions in the amount of \$22,248.54 (Government contract: 17724 – HGAC (TX)-RA05-21). Jared Harwell motioned to approve as presented; 2nd by Mark Pape.

Vote: Unanimous

15. Received and discussed purchase of 7 Motorola APX4500 mobile radios for the staff vehicles from Motorola solutions in the amount of \$32,618.81. (Government contract: 17724 – HGAC (TX)-RA05-21). Jared Harwell motioned to approve as presented; 2nd by Mark Pape.

Vote: Unanimous

16. Received and discussed designating Board Treasurer or an employee to be assigned as the responsible designee to effectively communicate with the IRS about various tax matters on behalf of Denton County ESD 1. Mark Pape motioned to designate Richard Merrill; 2nd by Jared Harwell.

Vote: Unanimous

17. Received and discussed Keep Argyle Beautiful signage for Station 511’s “Rewilding Project”. Jared Harwell motioned to approve Chief Vaughan and Megan Reynolds to proceed with a budget less than or equal to \$500; 2nd by Mark Pape.

Vote: Unanimous

18. Received the Fire Chief’s report from Chief Vaughan

19. Received and discussed Denton County ESD No.1 Vice President’s report, including:

- a. Denton County ESD No. 1 – Chief Miller
- b. Roanoke FD – Chief Addington
- c. Justin Community Volunteer FD – Ken Cloud

20. Received and discussed Denton County ESD No. 1 Secretary’s report.

- a. Regular Board Meeting Minutes May 16, 2024
- b. Workshop Minutes June 14, 2024
- c. Workshop Minutes June 15, 2024

Mark Pape motioned to approve all minutes as presented; 2nd by Richard Merrill.

Vote: Unanimous

21. Received the Denton County ESD No. 1 Treasurer’s report.

- a. May 2024 Treasurers Report
- b. Update on FY25 Debt Package
- c. Present FY25 Budget

22. Received the community outreach and communications report from Megan Reynolds.

23. Sheldon Gilbert adjourned to Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters and Government Code §551.074 to discuss District personnel matters at 8:05pm.

Sheldon Gilbert reconvened 8:17pm. Jared Harwell motioned to proceed with Hillwood land proposal and contractual agreement; 2nd by Sheldon Gilbert.

Vote: Unanimous

24. No Commissioner updates and announcements.

25. Next District meetings on July 18th, 2024.

26. Jared Harwell motioned to adjourn at 8:17pm; 2nd by Sheldon Gilbert.

Vote: Unanimous

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS ON THIS 18th DAY OF JULY, 2024.

DENTON COUNTY EMERGENCY SERVICES DISTRICT No 1

BY:



SHELDON GILBERT, BOARD PRESIDENT



JARED HARWELL, BOARD SECRETARY