

**MEETING MINUTES**  
**DENTON COUNTY EMERGENCY SERVICES DISTRICT NO. 2**

A regular meeting of the Board of Commissioners of **Denton County Emergency Services District No. 2** was held on **Thursday, June 20, 2024 at 3:30 p.m.**, located at **511 Gibbons South, Argyle, Texas 76226.**

**WORK SESSION BEGINS AT 3:30 P.M. IN THE TRAINING ROOM.**

Jared Harwell called the work session to order at 3:43pm – Keith Mashburn absent, Sheldon Gilbert arrived at 3:47pm. After determining that a quorum was present, the Board of Commissioners of Denton County ESD No. 1 and 2 convened in a Work Session at which the following items will be considered:

1. Budget planning for Denton County ESD 1 and ESD 2.

Jared Harwell motioned to recess the work session for Denton County ESD 1 at 4:19pm; 2<sup>nd</sup> by Mark Pape.

Vote: Unanimous

Jerry Kirby motioned to recess the work session for Denton County ESD 2 at 4:19pm; 2<sup>nd</sup> by Donna Welsh.

Vote: Unanimous

Sheldon Gilbert reopened the work session at 5:13pm and adjourned to closed session at 5:17pm pursuant to Government Code §551.071 to consult with legal counsel, Government Code §551.074 to discuss District personnel matters and Government Code §551.072 to deliberate regarding real estate matters.

Sheldon Gilbert reconvened from closed session at 6:24pm. No action taken.

Sheldon Gilbert concluded work session at 6:50pm.

Sheldon Gilbert opened the Regular Meeting of Denton County ESD 2 at 6:50pm – all present. The District will consider and act upon the following matters:

1. No public comment received.
2. Received President's Report for Denton County ESD No. 2.
3. Received and discussed engaging law firm to collect delinquent taxes. Jerry Kirby motioned to engage McCreary et al.; 2<sup>nd</sup> by Donna Welsh.  
Vote: Unanimous
4. Received and discussed establishing tax penalties for delinquent taxes. Jerry Kirby motioned to approve; 2<sup>nd</sup> by Donna Welsh.  
Vote: Unanimous


5. Received and discussed Interlocal Cooperation Agreement for Property Tax Assessment and Collection Between Denton County, Texas and ESD 2. Donna Welsh motioned to approve; 2<sup>nd</sup> by Jerry Kirby.  
Vote: Unanimous
6. Received and discussed designating Board Treasurer or an employee to be assigned as the responsible designee to effectively communicate with the IRS about various tax matters on behalf of Denton County ESD 2. Jeffrey Grubb motioned to designate Richard Merrill; 2<sup>nd</sup> by Donna Welsh.  
Vote: Unanimous
7. No Vice President's Report for Denton County ESD No. 2
8. Received and discussed Denton County ESD No. 2 Secretary's report.
  - a. Regular Board Meeting Minutes May 16, 2024
  - b. Workshop Minutes June 14, 2024
  - c. Workshop Minutes June 15, 2024  
Donna Welsh motioned to approve all Minutes as presented; 2<sup>nd</sup> by Richard Merrill.  
Vote: Unanimous
9. Received Treasurer's Report for Denton County ESD No. 2 as discussed in work session.
  - a. May 2024 Treasurers Report
  - b. Update on FY25 Debt Package
  - c. Present FY25 Budget
10. No Closed Session.
11. No Commissioner updates and announcements.
12. No items discussed which need to be on the agenda for subsequent District meetings.
13. Jeffrey Grubb motioned to adjourn at 7:03pm; 2<sup>nd</sup> by Donna Welsh.  
Vote: Unanimous

**PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS ON THIS 18<sup>th</sup> DAY OF JULY, 2024.**

**DENTON COUNTY EMERGENCY SERVICES DISTRICT No 2**

**BY:**

  
 \_\_\_\_\_  
**SHELDON GILBERT, BOARD PRESIDENT**

  
 \_\_\_\_\_  
**JERRY KIRBY, BOARD SECRETARY**